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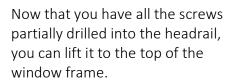*Instructions for Installing Inside Mounted Roman Shades with Clutch*

For Inside Mounted Shades mounted, I have included long screws for mounting.

Finished Width of Roman Shade is 1/4" less than actual width of window for ease of lifting and lowering shade.

Some of the pictures show Roman Shade headrail with Continuous Cord Loop Clutch System. If you have a Standard Cordlock Headrail, instructions are the same for both types of headrail.

Lay roman shade on floor or carpet. Starting at center of Roman Shade Headrail, partially drill the screw into the board. Stop before it goes all the way through the board.

Partially drill the screws on each end of the board. Placement can vary. You can install the screws on the very outside edge, or in from the edge. Be careful you don't fray the cord when drilling the screws. You can pull the cord away from the screw if it is too close.

Now that you have all the screws partially drilled into the headrail, you can lift it to the top of the window frame.

Place Roman Shade against the top of the window frame and center the board so there is equal distance on each end.

Holding the roman shade tight against the top of the window frame, finish drilling the screws all the way into the window frame, starting at the center. The center screw should hold the board in place, so you can easily finish drilling the screws on each end.

When all the screws are drill into the window frame, you can release your roman shade.

The bead cord on the Continuous Cord Loop Clutch System can be secured with a tension device for safety if you have small children (see separate instructions), or it can be left hanging without the tension device.